

# 30<sup>th</sup> ANNUAL REMINGTON ELEMENTARY PTO ARTS AND CRAFTS FAIR

Dear Crafter,

We invite you to join us in Ilion, NY, at the Remington Elementary School Parent Teacher Organization (PTO) 30<sup>th</sup> Annual Arts and Craft Fair.

- When:** Saturday, November 6, 2010 from 9:00 am to 4:00 pm  
*Set up begins at 6:00 am.*
- Where:** Remington Elementary School, 77 East North St., Ilion, NY 13357
- Fee/facility:** \$35.00 for 8' x 10' area / \$70.00 for double space
- **2 PHOTOS MUST** be included with the application and mailed to the address indicated on the registration form. Also include a **LONG, SELF-ADDRESSED, STAMPED** envelope with **TWO** stamps for the return of your photos and registration decisions.
  - Tables and extension cords are NOT provided.
  - Each classroom will hold a maximum of **3 crafters**. Most classrooms will host only two. School gymnasium, stage, and cafeteria will also be utilized.
  - A \$30.00 fee will be charged for returned checks.
- Liability:** Each dealer is responsible for supervising, displaying, and selling their wares. Remington Elementary PTO and its affiliates assumes NO responsibility for injuries, loss, damage, or theft of articles. Each crafter is also responsible for their own tax liability.
- Advertising:** Advertising will appear on television, radio, in local papers and pennysavers, as well as communication sent home with school students. Posters and road signs will be placed around the community and surrounding areas.
- Registration:** You must check in at your designated entrance the day of the event. Instructions will be sent upon approval of your application.
- Notes:**
- **All crafts must be handmade by the crafter. Manufactured crafts will be removed from tables and crafter will not be invited to return.**
  - **Space is limited this year. APPLY EARLY!**
  - Open to the public FREE of charge.
  - You must provide your own tables. School furniture is not to be utilized.
  - We ask that each crafter donate 1 craft item to help support the Chance Auction fundraiser. (Great way to show off your merchandis!!)
  - Contact **Krissi Newtown**, 16 Hess Avenue, Ilion, NY 13357.  
Phone (315)-894-1154, Email: [mrsnewtown@yahoo.com](mailto:mrsnewtown@yahoo.com).
  - The craft fair will be listed on [www.craftlister.com](http://www.craftlister.com).

**APPLY BY AUGUST 1 AND YOU WILL BE GUARANTEED SAME SPACE AS PRIOR YEAR!**  
**30<sup>th</sup> Annual Remington Elementary PTO Arts and Crafts Fair**  
**November 6, 2010 ~ Registration Form**

Name: \_\_\_\_\_

Craft Business Name (if applicable): \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone Number: ( ) \_\_\_\_\_ Tax ID#: \_\_\_\_\_

Email Address: \_\_\_\_\_

➤ *2 photos of crafts must be included with registration form.*

Name of Craft(s): (Be specific. List here and on the back of photos.)

\_\_\_\_\_  
\_\_\_\_\_

Circle the space needed:                      Single \$35.00                      Double \$70.00

Is this your first time with us?                      YES                      NO

Number location choices in order of preference (1, 2):

\_\_\_\_\_ Classroom    \_\_\_\_\_ Gymnasium    \_\_\_\_\_ Music Rm    \_\_\_\_\_ Stage

*\*Every attempt will be made to accommodate location choice of preference.*

Do you want the same space as last year?                      YES                      NO    (Deadline AUGUST. 1)

SPACE # \_\_\_\_\_ Please refer to attached map for space numbers.

Please list any special needs: \_\_\_\_\_

The undersigned agrees that the Remington Elementary School PTO and its affiliates will not be liable for any injuries to exhibitors or any loss, damage or theft of the wares and that they have created the items they are selling..

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Make checks payable to Remington Elementary PTO. Mail registration form & registration fee with a **LONG SELF ADDRESSED STAMPED ENVELOPE (2 stamps)** to:

**Krissi Newtown**  
**Remington PTO Craft Fair Registration**  
**16 Hess Avenue, Ilion, New York 13357**